

Governance & Audit Committee Workplan 2024/25

Appendix 1.1

Terms of Reference	May 2024	June 2024	July 2024	September 2024	October 2024	December 2024	January 2025	February 2025	April 2025	June 2025 (25/26)
<b>Training</b>	Performance Management	<b>Risk Management</b>	Internal Audit							
<b>Governance &amp; Assurance</b>		Annual Governance Statement 2023/24  Draft Governance & Audit Committee Annual Report 2023/24  Election of Chair & Vice Chair  Appointment of Committee Member on Annual Governance Group	Complaints Update Report		Scrutiny Annual Report  The Governance and Assurance Arrangements of Swansea Council's Strategic Partnerships  Public Services Ombudsman for Wales Annual letter to the Council for the period 2023-24		Annual Complaints Report	Update on the Council's Transformation Programme, including Governance	Draft Committee Work Programme  Absence Management & Employment of Agency Workers Audits - Update Report	Annual Governance Statement  Draft Governance & Audit Committee Annual Report  Election of Chair & Vice Chair  Appointment of Committee Member on Annual Governance Group
<b>Internal Audit</b>		IA Quarter 4 2023/24 Monitoring Report  Accounts Receivable Update  Moderate Report - Waivers  Internal Audit – Annual Report	Annual Report of School Audits	IA Quarter 1 Monitoring Report	External Assessment Report	IA Quarter 2 Monitoring Report  Fundamental Audits – Recommendation Tracker Report	Accounts Receivable Update	IA Quarter 3 Monitoring Report  IA Annual Plan Methodology Report  Draft IA Annual Plan	IA Charter 2024/25  IA Strategy & Annual Plan	Internal Audit Annual Report
<b>Risk Management &amp; Performance</b>		Q4 Risk Monitoring Report		Q1 Risk Monitoring Report  The Annual Review of Performance		Q2 Risk Monitoring Report	Performance Management update.	Q3 Risk Monitoring Report		Q4 Risk Monitoring Report
<b>Counter Fraud</b>			Corporate Fraud Annual Report and Corporate Fraud Annual Plan			Corporate Fraud – Six Month Update				
<b>Operational matters / key risks</b>				Update on Internal Control Environment - Director of Finance	Update on Internal Control Environment - Director of Social Services	Update on Internal Control Environment – Director of Education		Update on Internal Control Environment – Director of Place	Update on Internal Control Environment – Director of Corporate Services	

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<p><b>External Audit</b></p>		<p>Audit Wales - Audit Plan</p> <p>Audit Wales Report - From firefighting to future-proofing – the challenge for Welsh public services</p> <p>External Audit Tracker Report</p> <p>Audit Wales Work Programme and Timetable – City and County of Swansea Council.</p>	<p>Audit Wales Work Programme and Timetable – City and County of Swansea Council.</p> <p>Update on the Council's response to the Audit Wales 2023 Report on Community Reliance and Self Reliance</p> <p>Update on the Council's response to the Audit Wales 2023 Report on Social Enterprises</p>	<p>External Audit Tracker Report</p> <p>Audit Wales - Audit of Accounts Report - City &amp; County of Swansea - Draft.</p>	<p>Audit Wales Work Programme and Timetable – City and County of Swansea Council.</p>	<p>Setting of well-being objectives – City and County of Swansea Council</p> <p>External Audit Tracker Report</p>		<p>Audit Wales Work Programme and Timetable – City and County of Swansea Council.</p> <p>External Audit Tracker Report</p>	<p>Audit Wales - Assurance and Risk Assessment - Financial Position Update</p> <p>Audit Wales Report - City &amp; County of Swansea Annual Audit Summary</p>	<p>Audit Wales - Audit Plan</p> <p>External Audit Tracker Report</p>
<p><b>Financial Reporting</b></p>				<p>Draft Statement of Accounts</p>						